



SUCKER CREEK FIRST NATION EMPLOYMENT OPPORTUNITY

POSITION TITLE: Youth Employment & Skills Strategy Coordinator
TERM of POSITION: 10 Month Full-Time
LOCATION: Sucker Creek First Nation

SUMMARY: SCFN HRD/EC. DEV. Department is seeking a Program Coordinator for YESS (Youth Employment and Skills Strategy), interested individual excellent in developing and implementing programs. Must be able to lead and motivate participants.

Reporting to the HRD/Ec. Dev. Director, the Programs Coordinator is responsible for developing, implementing and facilitating youth ages 15 – 30 to navigate through the labour market and to successfully transition into sustained employment.

This position will provide mentorship, leadership, and assistance to students/participants of the YESS (Youth Employment and Skills Strategy) in the program and will address common social issues such as, isolation, poverty, and skill building.

This position will engage with community YESS participants in accessing resources, participating in programs, as well as maintaining a safe and welcoming environment where participants become a life-giving community that nurtures hope, health, and transformation. Crisis intervention and de-escalation resolution will be expected for the role as well.

MINIMUM QUALIFICATIONS & SKILLS

- Post-Secondary education in the human services field or equivalent
- Minimum of two years' experience developing, training, and facilitating workshops and programs
- Minimum of three years related experience working with individuals facing mental health, addictions, chronic illness, homelessness, poverty and related challenges.
- Minimum of one year Experience working with youth and families
- Experience working in a leadership role
- Demonstrate excellent leadership and innovation skills
- Strong written and verbal communication and interpersonal skills
- Results oriented, applied time management, and strong organizational skills
- Excellent de-escalation and conflict resolution skills
- Experience working with the under employed or unemployable, youth at risk and strong knowledge of the labour Market within the Sucker Creek First Nation and Regions
- Good collaboration and problem-solving skills are considered an asset.

WORKING CONDITIONS

- Considerable periods of standing and working in a fast-paced environment
- Moderate physical and mental effort; Must be able to lift to 20lbs and have good mobility
- This position is often fast-paced, and requires moderate amount of problem solving
- Must have a reliable vehicle
- Participate in all staff training (e.g., First Aid, Mental health First Aid, and life coach) and attend monthly general meetings and support meetings with supervisor
- Schedule: 40 per week, occasional afternoons, evenings, and weekends

ADDITIONAL REQUIREMENTS

- Driver's Abstract & Vulnerable Sector Check and Employment Security Check is required
- Oath of Confidentiality
- Background checks are required.

NOTE: Your privacy is important to us. The information we collect is used solely for consideration for employment. We thank all candidates for their interest, however, only those candidates selected for an interview will be contacted. No phone calls please. Late applications will not be considered.

DEADLINE FOR APPLICATIONS: June 7, 2022 @ 4:30 PM

Please hand in your resumes, or mail or email them to:

**Attention: Debbie Willier
SCFN-HR Assistant
Box 65
Enilda, Alberta T0G 0W0**

**Fax: 780-523-3111
Email: application@scfn.ca
Drop Off @ SCFN Administration Office**